



P.O. BOX 8, SILVERADO, CA 92676

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
TUESDAY, NOVEMBER 11, 2003 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Deborah Johnson - Vice-President
Linda May - Treasurer
Mike Boeck - Secretary
Mark Levy - Director

GENERAL MANAGER

Ron Molendyk

GENERAL COUNSEL

Elizabeth Martyn

ADMINISTRATIVE CONSULTANT

Bev Mileham

MINUTES

The meeting was called to order at 7:10 PM by President Hunt, who acted as Chairperson.

ROLL CALL

All Directors and Staff were present except for Counsel.

MEMBERS OF THE PUBLIC IN ATTENDANCE

Joanne Hubble, Peter Bollinger, Sally Murphy, Rita Derache, Debbie Beltz, Linda Peterson

CONSENT CALENDAR

Director Levy moved to approve the Minutes of October 23, 2003. Director May seconded and they were unanimously approved with the provision that the Secretary's list of motions are to be added.

TREASURER'S REPORT

ADDITION OF URGENT ITEM TO AGENDA

Director May reported that the annual Audit Report had just come in, and needed to be approved quickly so that overdue copies could be sent to CAPRI and the County of Orange. She moved to add this item to the Agenda, Director Johnson seconded the motion, and it was approved by a vote of 5-YES, 0-NO to be added to the Treasurer's Report section.

PAYMENT OF DISTRICT BILLS

Director May moved to approve payment of Transmittal #1103A for \$500.00, and Transmittal #1103B for \$1,185.91. Director Johnson seconded, and the motion was unanimously approved.

FINANCIAL REPORT

There have been no major changes in trends, except for a slight increase in revenues. Director May moved to accept and file the Financial Report, Director Johnson seconded, and the motion passed unanimously.

ANNUAL AUDIT

Copies of the report prepared by the District's Auditor, Hale and Company, were reviewed and discussed by the Board. Director Johnson made a motion to receive and file the Audit, Director Levy seconded, and the motion passed unanimously.

GENERAL MANAGER'S REPORT

FACILITIES

Repairs to leaking sinks and faucets in the Modjeska Community Center were completed.

SILVERADO CHILDREN'S CENTER

A list of needed repairs at the Silverado Children's Center was received from Acting Director Aimee Bryer. These included a broken oven door in the kitchen, broken garbage disposal, sand in the playground in need of rototilling, and a very evident termite problem. The oven and the garbage disposal will be replaced with new units. The landscaping crew from Snyder & Associates has agreed to forego mowing on Saturday, November 22 and will instead rototill the sandbox. Two quotes for termite treatment were received by Director Bryer. A third will be obtained and treatment then immediately ordered. Director Hunt suggested using the same company who had already quoted for the Modjeska and Silverado community centers, as their prices seemed a bit more reasonable than those obtained by the Children's Center.

PROP. 40 FUNDS

The Board was reminded that the Board of Supervisors will be deciding on November 18th whether the County's portion of these funds will go to Harbors, Beaches & Parks or be distributed by each Supervisor to the cities and agencies within their districts. Our Third District Supervisor Bill Campbell has taken the position that HB&P should receive all the money, since they are badly in need of funds and the cities and local parks agencies will already be getting their per capita shares directly. Director Boeck said that while our District was certainly in need of additional funds, in his opinion Supervisor Campbell was correct in favoring HB&P. General discussion by the Board resulted in a unanimous consensus to support Supervisor Campbell's position. The General Manager suggested that the Board President write a letter to the Supervisor expressing our District's support.

IRVINE LAND CONSERVANCY

A meeting is scheduled with them for November 12th, when they will solicit inputs from various community leaders. There was discussion of a September 16th meeting of the General Manager, and Directors Boeck and Johnson with TIC's Kathi Crowley to discuss assignment of certain parcels and areas in Open Space Dedication lands to our District. These are areas identified as having been used for many years for various community activities. The General Manager and Director Boeck will compose a letter to send to Ms. Crowley that will clearly identify the areas being requested. These will include land for possible future expansion of the Silverado School's Nature Center and the Silverado Children's Center campus. Although the Nature Center is owned by Orange Unified School District, and the Children's may well not

remain under management or ownership of the District, it is the Board's desire to assist both for the general benefit of the community.

OTHER DISTRICT BUSINESS

LAFCO MUNICIPAL SERVICE REVIEW (MSR)

There will be a kickoff meeting to introduce the District to LAFCO's plans for conducting this state-mandated review process whose aim is to examine and then readjust agency boundaries and service scopes to better insure future municipal services for pre-identified geographical regions. Director Hunt, Director May and General Manager Molendyk are scheduled to meet with LAFCO CEO Dana Smith and LAFCO Planning Staff at the Silverado Community Center at 1:00PM on November 25th. The MSR will be the major factor in deciding what portion of our District may be detached for annexation by the City of Orange. It ostensibly will also determine if that will in fact happen, but the City of Orange certainly seems to view it as a foregone conclusion. Director Boeck presented a large map of our District prepared by HB&P, and a set of natural resource overlay maps of the northwestern section of our District that were obtained from the City of Orange and then laminated. These are for use in the MSR process and will greatly assist District planning efforts in this and other efforts.

RESOLUTION #111103-1, ENDORSING OCTA COMMUTER BIKEWAY STRATEGIC PLAN

Director Boeck gave a presentation of this Plan, which serves as a policy document to guide the development and maintenance of an extensive bicycle trail network, support facilities, and related programs for Orange County for the next 20 years. He then moved that the Board adopt Resolution #111103-1, endorsing the OCTA Commuter Bikeway Strategic Plan. A Roll Call Vote was taken: Director Levy – Aye; Director Boeck – Aye; Director Hunt – Aye; Director May – Aye; Director Johnson – Aye.

CLARIFICATION OF FORMAT FOR THE SECOND BOARD MEETING OF EACH MONTH

The idea of dedicating the second meeting entirely to a Workshop format with informal interaction with the public for designated periods was discussed and met with general approval, except it was agreed by all that urgent matters, such as approval of transmittals for our chronically late payment of bills, should continue to be agendized for Board action. The final consensus was that in the absence of compelling reasons otherwise, the second Board meeting of each month be a Workshop session encouraging public attendance and input, but that the flexibility to agendize business matters for action would remain. Director Boeck made a motion to this effect that was seconded by Director May and approved unanimously.

COMMITTEE REPORTS

President Hunt proposed reappointing an Ad Hoc Children's Center Committee to communicate with Parents at the Silverado Children's Center. Director Johnson responded that this function could be adequately performed by the soon to be hired Children's Center Director.

RECREATION

The General Manager met with Chris Taylor about a yoga class that could possibly start in mid-January.

COMMITTEE APPOINTMENTS

At this time a discussion of changes in Committee appointments ensued, and President Hunt made a number of reassignments per requests of Directors. The Committee assignments are now as shown below.

STANDING COMMITTEES

RECREATION – Director Levy

FINANCE – Director Johnson, Director May

PERSONNEL – Director Hunt, Director Johnson

FACILITIES – Director Boeck, Director Hunt
Landscaping (Volunteer) – Fran Williams
Trails & Open Space (Volunteer) – Dana Judd

LEGAL COMPLIANCE – Director Boeck, Director Hunt

SAFETY – Director Boeck, Director Hunt

AD HOC COMMITTEES

EAST LAKE VILLAGE – Director Boeck, Director May

FRIENDS OF TUCKER – Director Levy, Director May

CHILDREN'S CENTER – TO BE APPOINTED. (The full Board has previously designated Director May to handle business matters on an interim basis, and General Manager Molendyk to oversee maintenance issues and act as Staff Liaison.)

After these changes were made, informal Committee Reports continued.

FINANCE

Will be meeting for a mid-year Budget Review.

FACILITIES

Completion of application for reimbursement of playground expenses from the approved grant funds is held up by the need to complete several minor items: repair of light pole and bench in Silverado Park, and addition of vertical guard members to the outdoor restroom ramp railing. Efforts to finish this have involved four or more people and have been, to put it politely, disorganized.

PUBLIC INPUT ON NON-AGENDIZED ITEMS

Parents who were in attendance presented to the Board a list of names of those who have volunteered to be on a Parents Committee, and requested that the Silverado Children's Center be added to the Agenda of every meeting, preferably near the front. President Hunt indicated that these matters are being taken under advisement and the requests will be revisited.

Director Boeck moved to continue the meeting past 9:30 and was seconded by Director Johnson. Approved by a vote of 4-YES, 1-NO, Director May opposed.

CLOSED SESSION

Following a brief recess, the Board entered into Closed Session at 9:35PM, pursuant to Calif. Govt. Code §54957, to consider the hiring of an Administrator or Director for the Silverado Children's Center.

RETURN TO OPEN SESSION

The Board returned to Open Session at 9:55PM and reported as follows:

- (1) No formal Actions were taken in Closed Session.
- (2) Consensus was reached to hire a Director for the Silverado Children's Center rather than an office-only Administrator, as had previously been considered.
- (3) Director Johnson will immediately place an ad in the L.A. Times seeking applicants for the Director position. The District already has two Director qualified applicants from the previous search for an Administrator.
- (4) The Personnel Committee (Hunt, Johnson) will set up an ad hoc Search Committee to interview applicants and make recommendations for hiring to the Board. The Search Committee will have two representatives from the Board, two from the Parent applicants at the Children's Center, one from the Children's Center Staff, one from Silverado Elementary School, and one from the Community. Makeup of the Search Committee will be finalized and announced in late November.
- (5) Silverado Children's Center Parents and Staff will be given an opportunity to meet the applicant finalists before the Board votes on a selection.
- (6) Interviews are scheduled for the first week in December, with the aim being to have the position filled by the week of December 15th.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:05PM. Next regular scheduled meeting is November 25, 2003 at 7:00PM at the Modjeska Community Center, Modjeska Canyon Road (just across the street from the Modjeska Fire Station).