



P.O. BOX 8, SILVERADO, CA 92676

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
AUGUST 14, 2003**

Directors

Robert Hunt - President
Deborah Johnson - Vice President
Linda May - Treasurer
Mike Boeck - Secretary
Mark Levy - Director

General Manager

Ron Molendyk

Children's Center Director

Judy Lockridge

Administrator

Bev Mileham

Directors and Staff Present

All Directors were present except Director Levy who was on vacation. Children's center Director Judy Lockridge was present. Caretaker not in residence.

Members of the Public Present

Sal Giacinto, Fran Williams, Sally Murphy, Chay Peterson, Peter Bollinger and Judy Lockridge.

Non-Agenda Items Received after Posting of Agenda

Sal Giacinto from Modjeska Canyon and lives next door to the Modjeska Community Center was at the meeting and spoke. He complained that there is a lot of noise coming from the driveway near the Community Center and would like to suggest a post and padlock be mounted to prevent parking. Also he would like a privacy fence between his home and the Center and would like to split the cost with Parks and Rec. The cost of the wooden fence was estimated to be around \$700.00 - \$800.00. Director Hunt will add this matter to the next meetings Agenda.

Consent Calendar

Director Johnson made a motion to accept Minutes from July 24, 2003, Director Hunt seconds. Director May abstains because she was on vacation. Approved. Administrative Consultant will add attachment to minutes from Director Boeck's motions.

Treasurers Report

Director May introduced the new bookkeeper. Her name is Julie Chung. She has a lot of experience and everyone's very pleased to welcome her.

Director May moved for approval of transmittal 803a. Director Boeck seconds. Unanimously approved.

Director May moved for approval of transmittal 803b. Director Johnson seconds. Unanimously approved. Director May mentioned that Rick Hale is working on the audit.

General Managers Report

Ron Molendyk reported on the Irvine meeting he attended. The first phase of homes is 241. Trails are something they will discuss in the long term. A golf course was discussed with the City of Orange showing interest because of the revenue involved. The General Manager suggests meeting with the City of Orange to discuss the school situation. Our Silverado Elementary School is going to be expanded because of development. There is a future meeting with the Mayor to discuss East Lake Village issues.

BC phone line`

Director May moves that the Administrative Consultant call SBC to run a line of cable from the A building to the B building. Director Johnson seconds. Unanimously approved.

Children's Center Report

Children's Center Director Judy Lockridge brought the Children's Center financial report. The Children's Center is becoming very successful. Advertising and word of mouth have been very profitable. The computer is now working.

Peter Bollinger introduced plans to proceed along the steps to independence from Parks and Rec. Director May wanted to know if they had received an approval letter for 501C3. Which the center hadn't. The board will wait for the letter of approval. Director May suggested General Manager Ron Molendyk contact an attorney to receive counsel. Director Johnson moves to get legal counsel. Director May seconds. Unanimously approved.

Other District Business

Discuss Caretaker - Fran Williams is going on vacation. Administrative Consultant will go the community center to check messages and keep calendar until new caretakers are found. The Consultant will also search for a house cleaner for the Centers. Director Hunt will also check into this. Director Johnson moves to spend up to \$100.00 a week to pay for cleaning at both Community Centers. Director Boeck seconds. Unanimously approved.

Director May has made many phone calls and has two interviews with people interested in the caretaker position. A lawyer will look at the contractual agreement.

There are a few repairs needed and air conditioning is also needed in the caretaker's residence Director Johnson moves we purchase two air conditioners and repairs up to \$1,000 using grant money. Director Boeck seconds. Unanimously approved.

Committee Reports

Director Johnson discussed have a discussion with Chay Peterson in the future about focus groups. Director Johnson will talk to Pam Doss for help and advise in recreation programs.

Facilities Committee

Director Johnson re-did Community Center and Park policy and user fees.

Director Boeck moved to continue meeting at 9:40. Director Johnson seconded. Director May opposed. Approved.

Landscaping

Fran Williams will be reimbursed for landscape projects she paid for. General Manager Molendyk will talk to Cooksmith about their contract in taking care of the grounds.

Safety

Safety Minutes sent to Capri will qualify us for discounts. Some of the past minutes haven't been sent. Director Hunt located the past minutes and sent them to Capri. Very important all future Safety Minutes need to be sent to Capri. Director Boeck will contact Holtz about weed abatement.

Discussion of Future Planning Meetings

Director Hunt wanted to know if the Board felt that the Planning Meetings were still needed? It was decided to have a special planning meeting August 21, Director Hunt made a motion to have a special planning meeting to discuss, East Lake Village and Open Space Acquisition. Director Johnson seconded. Unanimously approved.

Adjournment at 10:30. Next meeting August 21 at 7:00 at the Silverado Community Center.

SMRPD Board Motions, 8-14-03 Meeting

81403-1 Director Johnson made a motion to approve the consent calendar and the minutes of the 7-24-03 meeting. Directors Hunt, Johnson, and Boeck approved. Director May abstained. Motion passed.

81403-2 Director May made a motion to approve payment of transmittal #08-03A. Unanimously approved.

81403-3 Director May made a motion to approve payment of transmittal #08-03B. Unanimously approved.

81403-4 Director May made a motion to have SBC install a phone line to the "B" building at the Silverado Community Center for use by the general manager and other staff. Unanimously approved.

81403-5 Director Johnson made a motion to direct the general manager to submit pertinent Silverado Children's Center information to the district's legal counsel for perusal and advice. Unanimously approved.

81403-6 Director Johnson made a motion to authorize the payment of up to \$100 a week for the temporary cleaning of the district's community centers. Unanimously approved.

81403-7 Director Johnson made a motion to spend up to \$1000 to make repairs to the caretaker's residence at the Silverado Community Center, including the installation of two air conditioning units. If this expenditure qualifies for any grant funds, the board's preference is to pay for the repairs using those grant funds. Unanimously approved.

8103-8 Director Boeck made a motion to continue the meeting past the normal 9:30 PM ending time. Directors Hunt, Johnson, and Boeck approved. Director May opposed. Motion passed.

81403-9 Director Hunt made a motion that if the previous vote of the board was to limit the second SMRPD Board meeting of the month to East Lake Village, Irvine open space acquisition, and no other business, then this motion is to rescind that action and change it to having heavy emphasis on planning issues with minimal ordinary district business on an as-needed basis. Directors Hunt, Johnson, and May approved. Director Boeck opposed. Motion passed.