



Post Office Box 8, Silverado, Calif. 92676

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Thursday, January 9, 2003**

**DIRECTORS**

Robert Hunt – President  
Deborah Johnson – Vice President  
Director May – Treasurer  
Mike Boeck – Secretary  
Director Levy

**CHILDREN'S CENTER DIRECTOR**

Judy Lockridge  
**ADMIN. CONSULTANT**  
Leslie Paskus Amador  
**CARETAKER**  
Craig Swart

A regular meeting of the Board of Directors of the Silverado-Modjeska Parks and Recreation district was held on January 9, 2003 at the Silverado Community Center, 27641 Silverado Canyon Road, Silverado, California. President Hunt, who acted as Chairman, called the meeting to order at 7:07PM.

**Directors and Staff Present**

Directors May and Lockridge arrived late. Children's Center Director Lockridge arrived at 7:10; Director May arrived at 7:11.

**Members of the Public Present**

Fran Williams, Judy Myers, Peter Bollinger, Dana Judd, Bonnie Smith

**Non-Agenda Items Received After Posting of Agenda**

**Public**

Judy Myers brought up the problem that exists in the Riviera as a result of American Asphalt using dirt collected from gravel to top the dirt. When it rains the ground turns into sticky mud and is quite dangerous. The County and their contractor are arguing who is responsible for fixing the problem and in the interim nothing has been done. All residents are encouraged to call and complain.

**Consent Calendar**

The Capri questionnaire came up again and will be addressed by Director Hunt. Director Hunt has also drafted a reply to a letter received from Gibran Stout. Admin. Cons. Paskus Amador will forward the letter to Ms. Stout. The December 12 meeting minutes are not done yet. Director Johnson made a motion to approve the draft meeting minutes of November 25 and the Consent Calendar. This was seconded by Director Levy and approved unanimously.

### **Treasurer's Report**

Three transmittals to approve and sign. Transmittal 01-03 includes a statement from Janitor's Warehouse. Director May declined to pay and requests an original invoice be received. Transmittal is for approx. \$3,000, cannot be specific until final Edison bills received. Motion made by Director May, seconded by Director Johnson and passed unanimously to pay Transmittal 01-03. Transmittal 01-03B is for \$200 payable to Directors for meeting attendance. Motion made by Director May, seconded by Director Johnson and unanimously approved to pay this transmittal. Transmittal 01-03-02 is for K.C. Propane and Chatten Brown for \$1027.92. Director May made a motion, seconded by Director Johnson and unanimously passed to pay this transmittal.

Director May requested the Board take a mid-year look at the budget for necessary modifications. This will be put on the agenda for the next meeting.

### **Silverado Children's Center Director's Report**

Director Lockridge stated there was a problem with the computer so no reports are available for this meeting. The computer problem has been resolved.

A final budget was passed out. The new budget shows a \$12,000 surplus based on enrollment assumptions as a result of the new advertising campaign in OC Family. Specifically, Director Lockridge is assuming an increase in enrollment of 2 1/2 FTE pre-schoolers. Thus far the Children's Center has received 3 calls from the first ad placed in the December issue of OC Family.

Director Levy indicated that HCD needs a letter from the SMRPD Board and the Silverado Children's Center regarding the formation of a non-profit Friends of the Silverado Children's Center. Director Levy requested Director Lockridge contact HCD and request someone from their office attend the next meeting of the Friends of the Silverado Children's Center scheduled for January 14. One SMRPD Director will attend the ad-hoc meeting and Director Lockridge anticipates 8 parents attending.

### **Caretaker's Report**

During the recent high winds, the pole light at the Silverado Park blew over. Director Boeck will help Craig disconnect the light tomorrow.

Director Hunt requested Craig handle the bookings for the Modjeska Community Center on an interim basis. Admin. Cons. Paskus Amador provided Craig with two tear off calendars to assist in that regard and provide a vehicle to report back to the board monthly on usage at the Community Centers.

Craig and Leslie will schedule time to meet and revise the existing rate sheet, and then submit the proposed new rates to the board at a future meeting.

New booking procedure – Craig will request anyone booking the Community Centers submit their deposit directly to the SMRPD P.O. Box. Admin. Cons. Paskus Amador will let Craig know when deposits are received.

A Safety Committee Meeting is scheduled for next Monday, January 13<sup>th</sup> at 6:30 PM. Leslie to attend the meeting to discuss the current grants awarded and how they might be used for repairs and renovation. Director Hunt will look for the notebook previously compiled showing the dollars spent on the new building. Fran Williams has receipts for materials purchased for work paid for with Inter-Canyon League funds.

### **Administrative Consultant's Report**

We are in receipt of one bid for playground equipment from Continental Leisure. Per an e-mail from Pacific Design on 12/30, their offices are closed 2 weeks during the holidays and the bid should be completed 10 days after they return.

Admin. Cons. Paskus Amador will forward 2 copies of the rental agreement and meet with Lori Christensen of the Canyon School of the Arts to finalize the agreement and proposed payment rate.

### **Other District Business**

The board received a written request from Gibran Stout that she receive by mail copies of all agendas for the next year. Due to the special handling involved the board will agree to this request after Ms. Stout sends a check for \$48 to cover handling for the year. Subsequent years require a written request annually.

The board continues to discuss the General Manager position. Until a decision is made how to proceed they will continue the Admin. Consultant position with a temporary contract.

Director Johnson made a motion to extend the meeting past 9:30, which was seconded by Director Levy and passed 4-1. Director May opposed.

### **Committee Reports**

**Friends of the Tucker Wildlife Sanctuary** – Bonnie Smith attended the meeting on behalf of this sub-committee. The former Director of the Sanctuary was reassigned. The University is looking for a new Director and hopes to reopen the Sanctuary in March. In the interim, the University was supposed to respond to concerns of the community, which has not happened. Director Levy requested clarification of when the Friends of the Tucker Wildlife Sanctuary meets and what they do at these meetings. The SMRPD board recommends that this committee meet and develop a pro-active plan to present to Bill Dickerson while asking for keys to the sanctuary. Director May offered to help put this plan together but stressed that the group must hold an official meeting.

**Landscaping** – When footprint of new playground equipment for Silverado Park is complete, Fran Williams will discuss moving sprinklers with Snyder.

**Trails** – Dana Judd reported on the current status of our trail requests. At some future point we could get a West Ridge Trail but it won't happen during the first phase of development at the Holtz Ranch. A meeting has held today regarding connectivity from the Riviera to the Silverado Truck Trail. Kurt Lohight from the County will come out here with Jim Meyer and look at the feasibility of this. Once the Trail's Committee has a final recommendation to present to the board, they will vote. As an FYI, the Nature Conservancy has waived their 2year docent waiting period and the City of Lake Forest is charging a small fee for individuals to hike Baker, Limestone and Red Rock Canyons.

**Liaison/Planning** – The Inter-Canyon League would be willing to facilitate a public meeting for Marnell Carrao to present their plans to the community. Director Boeck will handle the arrangements and shoot for a January 28 date with Carol Hoffman.

**Recreation** – Director Johnson indicated there has been a good response thus far from the surveys mailed out with the last water bill. Yoga and tennis are 2 things that appear to come up consistently.

**Personnel** – Admin. Cons. Paskus Amador to call Craig and discuss monthly reports.

**Adjournment**

Next regular meeting is January 23, 2003 at 7:00 PM, Silverado Community Center.

**SMRPD Board Motions, 1-9-03 Meeting**

**1903-1** Director Hunt made a motion to change the consent calendar from “draft minutes of December 12, 2002” to “draft minutes of November 25, 2002”. Unanimously approved.

**1903-2** Director Hunt made a motion to accept the minutes of the 11-25-02 meeting. Unanimously approved.

**1903-3** Director Hunt made a motion to continue the meeting past the normal 9:30 PM ending time. Unanimously approved.

**1903-4** Director May made a motion to approve payment of transmittal #01-03 for approximately \$3000. Unanimously approved.

**1903-5** Director May made a motion to approve payment of transmittal #01-03B. Unanimously approved.

**1903-6** Director May made a motion to approve payment of transmittal #01-03-02. Unanimously approved.