



RECREATION AND PARKS DISTRICT

Post Office Box 8, Silverado, Calif. 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY, DECEMBER 12, 2002 AT 6:30 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Linda May - Treasurer
Deborah Johnson - Vice-President
Mike Boeck - Secretary
Mark Levy - Director

ADMINISTRATIVE CONSULTANT

Leslie Paskus-Amador
CHILDREN'S CENTER DIRECTOR
Judy Lockridge
CARETAKER
Craig Swart

MINUTES

CLOSED SESSION

A closed session with Children's Center Director Lockridge was held to discuss personnel issues and Director Lockridge's employment contract. The closed session was called to order at 6:30 PM.

CALL TO ORDER

The open session was called to order at 7:08 PM.

ROLL CALL

All five directors were present. Administrative Consultant Paskus Amador, Children's Center Director Lockridge, and Caretaker Craig Swart were present.

REPORT ON CLOSED SESSION

The board came to an agreement in principal with Children's Center Director Lockridge on an employment contract.

OATH OF OFFICE FOR NEW DIRECTORS

Vice President Johnson assumed the Chair and administered the oath of office to directors-elect Boeck, Hunt, and Levy. Vice President Johnson relinquished the Chair to President Hunt for the balance of the meeting.

NON-AGENDA ITEMS RECEIVED AFTER POSTING OF AGENDA

Director May **made a motion** (121202-1) to add to the agenda a discussion of the addition of name(s) to the Children's Center's Bank of America checking account for the purpose of requiring a director's signature on the Children's Center Director's paycheck. **Unanimously approved.**

Judy Myers spoke about the road shoulder work done by All American Asphalt and that it was creating problems. Director Hunt replied that the board would be discussing this later during the meeting.

CONSENT CALENDAR

Director Boeck did not have the draft minutes of the 11-25-02 meeting available for review and approval.

Director May received the audited financial statements from the auditor. A letter and payment were received from Darla Toker (Darla's School of Dance). Lori Christenson is the new director of the dance class and the new name is Canyon School of the Arts. Director Boeck received correspondence from the Independent Special Districts of Orange County. He updated the ISDOC records with the names and contact info for the new SMRPD Board directors. This information will be included in the updated ISDOC directory.

Gibran Stout made several complaints concerning board members and their activities. Director Hunt promised to respond in writing.

Director Levy **made a motion** (121202-2) to receive and file the correspondence presented to the board. **Unanimously approved.**

TREASURER'S REPORT

No month end report from the county was received so there was no monthly treasurer's report. Director May **made a motion** (121202-3) to approve payment of transmittal #12-02. **Unanimously approved.** Director May **made a motion** (121202-4) to approve payment of transmittal #12-02B. **Unanimously approved.**

Director Johnson mentioned that she had not been paid her board stipend and she has been a board director since August. Apparently no board directors have been paid in months.

SILVERADO CHILDRENS CENTER DIRECTOR'S REPORT

Director Hunt discussed Children's Center Director Lockridge's employment contract. The advertising contract with OC Family Magazine was discussed. Director Levy **made a motion** (121202-5) to enter into an advertising contract with OC Family Magazine for 12 months totalling \$3388. **Unanimously approved.** Director May **made a motion** (121202-6) to approve the employment contract with Children's Center Director Lockridge for a three month period. **Unanimously approved.** Director May **made a motion** (121202-7) to add the signatures of both the board president and the board treasurer to the Children's Center's Bank of America checking account for the purpose of requiring a director's signature on the Children's Center Director's paycheck. **Unanimously approved.** There was a discussion concerning the possibility that a group might want to take over Children's Center operations from the SMRPD.

CARETAKER'S REPORT

Craig Swart mentioned that the light in the outside men's restroom at the Silverado Community Center had been vandalized and needed replacing.

OTHER DISTRICT BUSINESS

Attorney Doug Carstens, representing Chatten – Brown and Associates, spoke about legal matters concerning the proposed Silverado Canyon Ranch and the District's interest in trails and recreation issues.

Director Boeck **made a motion** (121202-8) to continue the meeting past the normal 9:30 PM ending time. Directors Hunt, Johnson, Boeck, and Levy approved. Director May opposed. Motion passed.

CLOSED SESSION

The board went into closed session at 9:47 PM to discuss legal strategy with their attorney concerning a proposed land acquisition issue. The board returned to open session at 10:44 PM. There were no actions taken during the closed session.

OTHER DISTRICT BUSINESS

Administrative Consultant Paskus reported on the playground grant. Two bids are on their way to the District. There was a discussion concerning the community survey about the usage of facilities.

There was a discussion concerning the Canyon School of the Arts' usage of the Modjeska Community Center and the fee schedule.

Director Boeck offered to discuss with the County of Orange the problem with the clay road shoulder and possible solutions to this hazardous condition.

There was a discussion concerning Administrative Consultant Paskus' contract. Director Johnson **made a motion** (121202-9) to extend Administrative Consultant Paskus' contract another 30 days and to authorize up to another \$1500 in payments. Unanimously approved.

Director Johnson **made a motion** (121202-10) to cancel the second monthly meeting for the month of December, due to the holidays.

Director May **made a motion** that the current slate of SMRPD officers be reelected to their same positions for the year 2003. Unanimously approved.

COMMITTEE REPORTS

Facilities: Fran Williams reported about the sprinkler situation (water runoff) at the Modjeska Park and the native plant xeriscaping project at the Silverado Community Center.

Legal Compliance: Director Boeck asked the other directors to eliminate their e-mail communications that are not in accordance with Brown Act regulations.

ADJOURNMENT

The meeting was adjourned at 11:53 PM.

The next meeting will be held at 7 PM on Thursday, January 9, 2003, at the Silverado Community Center.

SMRPD Board Motions, 12-12-02 Meeting

121202-1 Director May made a motion to add to the agenda a discussion of the addition of name(s) to the Children's Center's Bank of America checking account for the purpose of requiring a director's signature on the Children's Center Director's paycheck. Unanimously approved.

121202-2 Director Levy made a motion to receive and file the correspondence presented to the board. Unanimously approved.

121202-3 Director May moved to pay transmittal #12-02. Unanimously approved.

121202-4 Director May moved to pay transmittal #12-02B. Unanimously approved.

121202-5 Director Levy made a motion to enter into an advertising contract with OC Family Magazine for 12 months totalling \$3388. Unanimously approved.

121202-6 Director May made a motion to approve the employment contract with Children's Center Director Lockridge for a three month period. Unanimously approved.

121202-7 Director May made a motion to add the signatures of both the board president and the board treasurer to the Children's Center's Bank of America checking account for the purpose of requiring a director's signature on the Children's Center Director's paycheck. Unanimously approved.

121202-8 Director Boeck made a motion to continue the meeting past the normal 9:30 PM ending time. Directors Hunt, Boeck, Levy, and Johnson approved. Director May opposed. Motion passed.

121202-9 Director Johnson made a motion to extend Administrative Consultant Paskus' contract another 30 days and authorize up to \$1500 in further payments. Unanimously approved.

121202-10 Director Johnson made a motion to cancel the second SMRPD Board meeting for the month of December due to the holidays. Unanimously approved.

121202-11 Director May made a motion that the board reelect the current officers to their same offices for the coming year 2003. Unanimously approved.