



RECREATION AND PARKS DISTRICT

POST OFFICE BOX 8 \* SILVERADO, CALIFORNIA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
MONDAY, NOVEMBER 25, 2002 AT 7:00 PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, SILVERADO**

**DIRECTORS**

Robert Hunt - President  
Linda May - Treasurer  
Deborah Johnson - Vice President  
Mike Boeck - Secretary  
Mark Levy - Director

**ADMINISTRATIVE CONSULTANT**

Leslie Paskus Amador

**CHILDREN'S CENTER DIRECTOR**

Judy Lockridge

**CARETAKER**

Craig Swart

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**MINUTES**

**CALL TO ORDER**

The meeting was called to order at 7:09 PM.

**ROLL CALL**

All five directors were present. Administrative Consultant Paskus Amador was present.

**NON-AGENDA ITEMS RECEIVED AFTER POSTING OF AGENDA**

Director Levy made a motion (112502-1) to add to the agenda a discussion of a year-long advertising campaign using Orange County magazine to build the Children's Center clientele.  
**Unanimously approved.**

**CONSENT CALENDAR**

Director Johnson made a motion (112502-2) to accept the minutes.  
**Unanimously approved.**

**TREASURER'S REPORT**

There was a discussion of the district budget.

**SILVERADO CHILDREN'S CENTER DIRECTOR'S REPORT**

Children's Center Director Lockridge arrived at 7:20. She had no report but asked that the board consider authorizing an advertising campaign with Orange County Family magazine. A discussion of this topic then took place.

Director Hunt made a motion (112502-3) to set Children's Center Director Lockridge's salary at \$43,680.

**Unanimously approved.**

Director Hunt **made a motion** (112502-4) to direct the personnel committee to decide when they have finished negotiating a legitimate employment contract with Children's Center Director Lockridge and also when a viable budget for the Children's Center has been submitted and at that time a Special Meeting of the board will be called to discuss and approve an advertising plan.

**Unanimously approved.**

Director Johnson **made a motion** (112502-5) to solicit bids for an operational audit of the Children's Center.

**Unanimously approved.**

### **CARETAKER'S REPORT**

Francine Kinsman was not present to discuss the Modjeska Community Center scheduling. This item was continued to the next meeting.

Craig Swart arrived at 8:50. The survey of community center usage prepared by Director Johnson was discussed.

A discussion took place concerning the district's possible purchase of a copy machine. It was requested that this action item be added to the agenda for the next meeting.

### **ADMINISTRATIVE CONSULTANT'S REPORT**

Administrative Consultant Paskus Amador gave a report on the grants she has been managing.

### **OTHER DISTRICT BUSINESS**

There was a discussion of Carol Hoffman's position paper dated 11-25-02. It was decided to invite attorney Doug Carstens to the next regular meeting to advise the board concerning the board's legal rights.

Director Boeck **made a motion** (112502-6) to extend the meeting past the normal 9:30 PM ending time.

**Unanimously approved.**

It was decided that Director Boeck should contact the attorney and have him prepare a letter to send to Ms. Hoffman and the county.

### **CLOSED SESSION**

The board went into closed session at 10:12 PM to discuss a personnel issue. There were no negotiations with Children's Center Director Lockridge.

The board came out of closed session at 10:22.

### **REPORT ON CLOSED SESSION**

There was no action taken during the closed session.

### **ADJOURNMENT**

The meeting was adjourned at 10:22.

The next regular meeting will be held on Thursday, December 12, 2002 at 7:00 PM at the Silverado Community Center.

### **SMRPD Board Motions, 11-25-02 Meeting**

**112502-1** Director Levy made a motion to add to the agenda a discussion of a year-long advertising campaign using OC Family Magazine to promote the Silverado Modjeska Children's Center.

Unanimously approved.

**112502-2** Director Johnson made a motion to accept the minutes of the 11-14-02 meeting.

Unanimously approved.

**112502-3** Director Hunt made a motion to set Children's Center Director Lockridge's annual salary at \$43,680. Unanimously approved.

**112502-4** Director Hunt made a motion to direct the personnel committee to decide when a legitimate contract has been agreed upon with Children's Center Director Lockridge and to decide when a viable budget for the Children's Center has been submitted and at that time a special meeting of the SMRPD Board will be called to discuss an advertising plan. Unanimously approved.

**112502-5** Director Johnson made a motion to solicit bids for an operational audit of the Children's Center. Unanimously approved.

**112502-6** Director Boeck made a motion to extend the meeting past the normal 9:30 PM ending time. Unanimously approved.