



RECREATION AND PARKS DISTRICT

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**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
MARCH 14, 2002**

DIRECTORS

Robert Hunt - President
Theodore Metzger - Secretary
Linda May - Treasurer
Kris Ferguson - Director

CHILDREN'S CTR. DIRECTOR

Judy Lockridge

CARETAKER

Craig Swart

A regular meeting of the Board of Directors of the Sil-Mod Parks & Recreation District was held on March 14, 2002 at the Silverado Community Center, 27641 Silverado Canyon Road, Silverado, California. The meeting was called to order at 7:05 PM by President Hunt, who also acted as Chairperson.

DIRECTORS PRESENT

Kris Ferguson, Bob Hunt, Linda May

DIRECTORS ABSENT

Ted Metzger

PUBLIC ATTENDEES

Mike Boeck, Dana. Judd, Fran Williams, Judy Myers, Marvin Crocker, Mary. Schreiber, Gibran Stout, Bob Click, Paul Dixon, J. Salisbury

CONSENT CALENDAR

Draft Minutes of February 14, 2002

Minutes of the February 14, 2002 meeting were unanimously approved with a correction to the January 2002 minutes noting that Mike Boeck is the liaison between SMPRD and the Irvine Company and Nature Conservancy.

PUBLIC COMMENTS

Mike Boeck has some questions on the agenda format. He suggested that there be more procedure involved in putting the agenda together.

Gibran Stout suggested the proposal regarding the Advisory Commission for the Children's Center be moved to the April Board Meeting.

Marvin Crocker requested additional copies of the proposal for the Advisory Commission.

Mary Schreiber gave a brief talk about the Hazardous Waste Round Up scheduled June 1st. She indicated that the Children's Center would be the ideal location for that day, it is centrally located and it is a paved surface. They will be put plastic down to catch any potential spills and there will be no risk to the center or the children, teachers, etc. These are items that residents have in their garage, such as paint, pesticides, etc.

DISCUSSION OF PROCEDURES

Committee Reports will be noted on future agendas as "on-going" items. The agenda will be revised to specifically note each action item. Director May suggested the items to be voted on at this meeting, with the exception of the bills, should be delayed until the next meeting.

The 47 acres of open space dedication from Holtz Ranch was added under "Old Business" for this meeting.

Standing items to be included on the monthly agenda (in order to be determined) include:

- Treasurer's Report
- Committee Reports
- Holtz Ranch
- Community Center Rental Rates
- Major Repairs and On-Going Maintenance

CLOSED SESSION

The Board went into closed session to discuss personnel issues. No actions were taken, but it is required to report any discussions that result in board consensus. There was unanimous expression of confidence by the board in the professional abilities and performance of Children's Center Director Lockridge, and agreement that the children at the center benefit greatly from her stewardship. It was further agreed that the need to seek assistance to increase profitability is in large part due to outside influences, and that the board wishes to work toward solutions that will insure a long-term relationship between Director Lockridge and the district. To this end, profitability analysis and a salary structure were briefly discussed, to be addressed again at a later date after research by the board.

SILVERADO CHILDREN'S CENTER

Director Lockridge has found three rattlesnakes at the center and asked if anyone had suggestions for preventing them from getting into the school. The sand has been roto-tilled and with good timing, just prior to the licensing agency's inspection of the school.

A motion was made by Director Ferguson to approve the Hazardous Waste Pick Up scheduled for June 1 at the Center, seconded by Director May, approved by a vote of 3 Yes, 0 No. Mary Schreiber to obtain a Certificate of Insurance.

Because it did not appear on the agenda, discussion and action on the Children's Center Advisory Commission proposed by Director May at the previous regular meeting was continued to the next regular meeting, contingent on its being added to the agenda.

COMMUNITY FACILITIES/SAFETY REPORTS

Insurance Inspection will be scheduled for sometime in April. Bob Miller from CAPRI to contact the caretaker with a date.

Silverado Community Center/Park

Caretaker Craig Swart turned in Safety and Maintenance Reports for the month. A request was made to check the toilets. Horseshoe pit backboard rotted out and was removed, and the hole will be filled. Discussion was held regarding completing the repairs on termite infested area. Director Ferguson to fax a copy of the termite inspection to Director May. Director Hunt suggests a more ambitious attack on the termite repairs, using recently approved grant monies as much as possible.

Modjeska Community Center/Park

Director Ferguson reported that the park in Modjeska was filled with debris, tree branches, and that the bench had been removed from it's base and was laying on the basketball court. Director Hunt to ask Ralph Vogt to give a bid on cleaning up the park, he will also ask around.

CORRESPONDENCE

Silverado Canyon Ranch (Holtz Ranch 12 home development)

Site Development Permit received by Director May March 14, dated February 6, 2002. CCRC Farms, 4495 So. Polaris Avenue, Las Vegas, Nevada 89103 (Brad), Tract 16191. Nothing in the reports gives a deadline for SMPRD's response but they verbally asked for weeks instead of months. SMPRD to prepare a response in writing. There was a meeting this date with the County and there were many good questions relating to the biological, historical, paleontological, trails, etc. issues. There were no trails north/south. SMPRD is interested in the land across the street from the Silverado Community Center as a set-aside. There will be a meeting on March 26 @ 4 pm to try and come up with some kind of agreement with the County and Holtz. Those involved in the meeting will be; County Harbors, Beaches and Parks, 2 members of the SMPRD Board, the Silverado Canyon/Holtz Ranch representatives. At some time following that meeting there will be a community meeting.

Please see attached Trails Sub-Committee Report as reported by Dana Judd. She would like to see the County contribute to our budget. Mike Boeck would like to use the acreage in question as a "staging" area to access the truck trail. SMPRD should demand a local connecting trail with a Plan that is specifically spelled out. In lieu fees @ \$2,800 per residential unit x 12. There are copies of the site development permit and the Paleontology Report in the Silverado Library. Our next agenda should itemize the "Discussion of the Silverado Canyon Ranch Site Development Permit".

It was suggested that SMPRD have a special meeting, perhaps prior to our next monthly meeting in April to write up a response plan. This plan should be sent sometime in early May reporting that nothing should move forward without an agreement. If the community sees any bulldozers, report it immediately to the media and sheriff. As far as the farmhouse buildings go, we should ask the community for help in preserving these buildings and be vigilant about it. SMPRD is to respond to the County inquiring "who will receive the property from the developer?" Request trail easement in addition to "in lieu" fees. Silverado trails may mitigate developer fees.

Mike Boeck, representing the Inter-Canyon League, will prepare a response to the CCRC Farms regarding the Silverado Canyon Ranch, reflective of scenic development. He also reports that the Nature Conservancy has an interest in the open-space dedicated acreage.

Another agenda item for next month would be to move Silverado Canyon Road behind the park.

The BMX track will be eliminated. Get a list of ideas to replace this track.

DISTRICT BILLS

Director Hunt motioned that Transmittal #03-02 in the (subsequently amended to) amount of \$5,478.60 be approved and forwarded to the County for payment. Motion seconded by Director Ferguson, approved by a vote of 3 Yes, 0 No.

Motion made by Director Hunt to add the CAPRI (quarterly insurance payment) invoice in the amount of \$3,347.00 to Transmittal #03-02, seconded by Director May, approved by a vote of 3 Yes, 0 No. (*Note: The \$5,478.60 total in the previous paragraph includes this CAPRI payment.*)

Director Ferguson motioned that Transmittal #03-02B in the amount of \$300.00 be approved and forwarded to the County for payment. Motion seconded by Director May, approved by a vote of 3 Yes, 0 No.

A motion was made by Director Ferguson to continue past 9:30, seconded by Director May, approved by a vote of 3 Yes, 0 No.

TREASURERS REPORT

Director May will be presenting a monthly Finance Report. This will be noted on the agenda and will include the monthly report, expense and revenue report, and a balance sheet. A budget for fiscal 02-03 was discussed and will include budget to actual YTD.

The California Integrated Waste Management Board Recycling Grant Contract was signed by Director Hunt as President and mailed to CIWMB. This is for \$43,959 in grant monies to refurbish the Silverado Community Park Playground.

TRAILS COMMITTEE REPORT

Dana Judd reported on a Master Plan of Trails. Director May moved to accept the Silverado-Modjeska Master Plan of Trails, seconded by Director Ferguson, approved by a vote of 3 Yes, 0 No.

LANDSCAPE COMMITTEE REPORT

Fran Williams reported that Snyder & Associates provided a contract to be signed by SMPRD. Fran will request that Snyder provide a Certificate of Insurance to SMPRD. She has been working with Snyder to do the things that need to be done as opposed to only mowing the lawn each time. They are agreeable and have been doing things such as weed whacking and special projects. They are allotted 52 minutes in Silverado and 30 in Modjeska and will work on those things identified as priorities. There are two concerns in Silverado, #1 is the depletion of soil in planters. Dana Judd will check on providing compost. #2 is one tree that is at an extreme angle and it is a safety hazard. Snyder says they can remove the tree. Leta Boeck has done some research on replacing the sprinklers with soakers.

Add to next month's agenda, consideration and action on monthly Landscaping Contracts between SMPRD and Snyder & Associates in the sum of \$315 @ Silverado, \$180 @ Modjeska. Discussed fiscal planning, competitive bidding and obtaining seedlings from the National Tree Trust.

MEETING ADJOURNED

There being no further business to come before the board, the meeting was adjourned at 10:20PM.