



SMRPD's Mission Statement -

"To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • <http://www.smrpd.org>

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, OCTOBER 25, 2011 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Ron Shepston – President
Tom Smisek – Vice-President
Marty Weel – Treasurer
Greg Bates – Secretary
Brett Peterson – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Time limit is 3 minutes per person. Board input is limited to requests to add urgent items to this Agenda.

V. CONSENT CALENDAR

A2: Approve and file the Minutes of the September 27, 2011 Regular Meeting and Correspondence.

A3: Transmittal 10-11A for Directors' compensation for Special Board Meeting on June 13, 2011 and Regular Board Meeting on September, 2011, \$200.00 total

A4: Transmittal 10-11B, District Bills, \$7557.62 total

A5: Transmittal 10-11C, Utility Bills and Reimbursements, \$2135.50 total

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. OTHER DISTRICT BUSINESS

(A) Saddleback Vineyards 100 ad hoc committee – Ron Shepston

- (B) CalEMA/FEMA Update – Linda May
- (C) SMRPD hikes led by Joel Robinson – Ron Shepston
- (D) Christmas In The Canyons Event – Tom Smisek
- (E) Ranger Program – Ron Shepston
- (F) **DIRECTOR’S COMMENTS: Pursuant to Government Code §54954.2**
 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
 (1) Director Smisek (2) Director Bates (3) Director Peterson
 (4) Director Weel (5) Director Shepston

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Peterson)
- (B) **FINANCE** (Weel)
- (C) **PERSONNEL** (Shepston)
- (D) **OPEN SPACE AND TRAILS** (Peterson, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Shepston)
- (G) **PRESERVATION & RESTORATION** (Smisek)
- (H) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (I) **SILVERADO CHILDREN’S CENTER** (Shepston)
Children’s Center Advisory Committee (Shepston, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Deborah Johnson)

X. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on November 22, 2011.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 10/21/11
REPORT 10-11A**

Sil-Mod Rec. and Parks Dist.
PO Box 8
Silverado, CA 92676

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM
FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	9/27/2011	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676		V700	0100	900		1099	
VC- 9989 Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676	9/27/2011	V700	0100	900	\$ 50.00	1099	
VC-9990 Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	9/27/2011	V700	0100	900	\$ 50.00	1099	
VC-1539 Tom Smisek P.O. Box 374 Silverado, CA 92676	9/27/2011	V700	0100	900	\$ 50.00	1099	
					\$ 50.00	1099	

The claims listed above totaling **\$200.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 10/21/2011
REPORT 10-11B**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8
Silverado, CA 92676

**THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728**

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #10193 INVOICE #10177	V700 V700	1400 1400	900 900	\$340.00 \$235.00		
					\$575.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #11-135	V700	1900	900	\$250.00		
					\$250.00	1099	
VC-4740 HOME DEPOT PO BOX 183176 COLUMBUS, OH 43218	INVOICE DATED: 10/05/11	V700	1400	900	\$858.12		
					\$858.12		
VC-2865 STEVE REIGHART 27641 SILVERADO CYN ROAD SILVERADO, CA 92676	INVOICE #3015 INVOICE #3016 INVOICE #3017	V700 V700 V700	1900 1900 1900	900 900 900	\$315.00 \$315.00 \$1,500.00		
					\$2,130.00	1099	
VC- LINDA MAY P.O. BOX 244 SILVERADO, CA 92676	INVOICE #2011-9-27-1	V700	1900	900	\$ 1,244.50		
					\$1,244.50	1099	
VC- RICHARD HALE, CPA 12671 PANORAMA PLACE SANTA ANA, CA 92705	INVOICE DATED: 09/30/11	V700	1900	900	\$2,500.00		
					\$2,500.00	1099	

The claims listed above totaling **\$7,557.62** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 10/21/11
REPORT 10-11C**

Sil-Mod Rec. and Parks Dist. P.O.Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1889 PAID TO: JANI-KING INVOICE #LAX10110466 INVOICE #LAX10110459	V700	1400	900	\$220.38		
		V700	1400	900	\$221.49		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1890 PAID TO: WASTE MANAGEMENT INVOICE #0058503-2884-9	V700	2800	900	\$209.90		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1891 PAID TO: IRWD METER #55418830 09/21/11 METER #51441202 09/21/11 METER #56569388 09/21/11	V700	2800	900	\$10.29		
		V700	2800	900	\$149.72		
		V700	2800	900	\$242.46		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: SCE ACCOUNT #2-25-699-8121 10/12/11 ACCOUNT #2-32-988-1767 10/12/11	V700	2800	900	\$84.97		
		V700	2800	900	\$681.71		
				\$766.68			
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 10/10/11 714-649-2428 10/10/11	V700	702	900	\$46.50		
		V700	702	900	\$34.17		
				\$80.67			
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1892 PAID TO: CLEAN PRODUCTS INVOICE #366084	V700	1400	900	\$233.91		
				\$233.91			

The claims listed above totaling **\$2,135.50** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____



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"To promote community well being through programs
and activities that protect, preserve and enrich the
canyons' heritage, open space and unique way of life."

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY SEPTEMBER 27, 2011 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS

Ron Shepston - President

Tom Smisek - Vice President

Greg Bates – Secretary

Marty Weel - Treasurer

Brett Peterson - Director

STAFF

Aimee Bryer - Scc Director

Elizabeth Martyn - General Counsel

Bev Mileham - Admin. Assistant

Steve Reighart - Caretaker

Meghan Warner - Bookkeeper

MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:05 PM by Director Shepston, who acted as chairperson.

ROLL CALL

Directors Shepston, Smisek, Bates and Peterson were present. Caretaker Steve Reighart, Silverado Children's Center Director Aimee Bryer, and Admin. Assist. Bev Mileham

PUBLIC ATTENDANCE

Robyn Chapman, Joanne Hubble, Debbie Seltzer, Linda May, Hank Rodgers, Mike

Colgan, Judy T. Myers, Scott Breeden, Mike Boeck, Wendy Hayter, Annie Loui, Bob Hunt, John G. Harris, Dick Ertman, Rick Schultz, Mary Schreiber

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Bob Hunt asked if an item could be added to the Agenda.

1st ACTION: Director Smisek made a motion to add to the Agenda a discussion about Santiago Canyon Adopt A Roadway. Director Bates seconded. Unanimously approved.

Jane Bove, one of the Fair organizers was available for any questions pertaining to the upcoming Silverado Canyon Fair.

Wendy Hayter said there are some new activities, a professional group called Tombstone that does skits and shoot outs. And an educational group that teaches gold mining, and other things.

Chay Peterson wanted to clear up some controversy that The Canyon Land Conservation group helped the fair with insurance for political reasons, was not true. The group simply wanted to help raise money for the Children's Center.

Rich Gomez came to speak about the Adopt A Highway program that is in the planning stages.

The Scenic corridor is located along Santiago Canyon road. Mr. Gomez shared ways in which the canyon communities can get involved. The plan includes trash pickup and can involve individual groups, families, scout troops, companies, etc. to work together and keep one of the designated sections called, a "reach" clean from debris. Supervisor Campbell supports and has endorsed the plan.

Mr. Gomez said there are some small costs involved and asked the Board for their support.

John Harris from the County of Orange, contracts manager of Public Works, was at the meeting and also spoke about the Adopt A Highway process. The County of Orange would like to partner with SMRPD, budgets are limited, so some other money will be needed to help pay for some signage. The County will order 18 standard sponsor signs. But there will be 2 Monument signs needed that Mr. Harris and Mr. Gomez have asked SMRPD to purchase.

The work on developing the "reaches" has been marked, maps and a manual have already been made. The GIS information is done. The County will supply all the equipment needed for the trash pickers.

Director Shepston says they will form an Ad Hoc committee with Bob Hunt, and Brett Peterson will head it up.

If the project gets completed in time for Earth Day, a dedication ceremony may be planned.

CONSENT CALENDAR

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Bates made a motion to approve the Consent Calendar with the Special Meeting Minutes of September 1st, 2011 and the Minutes of the Regular Board meeting August 23, 2011, correspondences, and District Bills. Director Smisek seconded, Unanimously approved.

CHILDRENS CENTER DIRECTORS REPORT

Director Aimee Bryer gave Directors the Children's Center financials to review. There are some more new students. A workday is scheduled for Oct 15th, where rain gutter and asphalt repairs will be worked on. They are having problems with some tree roots, Director Peterson will contact an arborist for advise on this. Fundraisers are being planned. The Canyon Land Conservation group donated \$1,000. Hikes with Joel Robinson are a success, and story hour with Ruth Loc is being enjoyed by the kids. Director Shepston will advertise the Children's Center and all of its fundraisers on the SMRPD's website. There were some concerns with the insurance on the van and state policies and regulations. Ms. Bryer and the Directors want to be sure they are following all the correct procedures, so Director Shepston will contact the DMV or Capri for advice on this.

OTHER DISTRICT BUSINESS

(A) Director Bates attended a meeting with the Board of Supervisors to discuss Saddleback Vineyards 100 acres. Their were no commitments made. The contributing factor is that SMRPD would manage the land with the communities support. More information will come later.

(B) Chay Peterson commented on the Saddlecrest NOP development, she and others attended their meeting and wanted to know if trails had been designated and put on their maps that would be used by Mountain Bikers, and hikers etc. Ms Peterson said If the development was approved they wanted the County to establish trails that would be accessible to all.

(C) Linda May gave a CalEMA/FEMA update. A bid packet draft has been made for the mobile home unit. Director Shepston is seeking counsel to make sure the packet meets all the legal requirements.

Solicitation for bids has been posted twice.

Director Bates has met with the County to discuss the permitting process. Mr. Bates has met with Zoning specialists, and will now meet with surveyors to check the flood plane elevations.

(D) All Canyon's Cleanup was a huge success. Director Smisek and Phil McWilliams together worked on the project. 7 Bins were filled. Rick Schultz was thanked for his help and donations.

SMRPD financed the cleanup. There were a few monetary donations received from residents for the project as well.

(E) Mike Colgan and Robin Chapman are working together on the Grants Land & Water Conservation Fund. They are looking for others that would like to help also.

DIRECTORS COMMENTS

Director Peterson asked that all future correspondences that have been received from the SMRPD website to go to all the Directors.

Director Bates said there was some illegal grading going on in Modjeska that could potentially be dangerous during heavy rains and could cause mud slides.

Director Smisek said the Directors along with Mike Colgan are planning a big event in Silverado Canyon called "Christmas in the Canyons". It will be a holiday event in downtown historic Silverado. It will have an "Old Mining Days" look.

The one day event will be held on Dec. 10th 2011. A parade is being planned with Santa Claus, and carolers. There will be exhibits and crafts booths and musicians. Volunteers are needed.

ADJOURNMENT

At 8:45 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday Oct. 25th 2011.